

Years 11 & 12: Key Academic dates for the end of Semester 2, 2019

Key Event	Year 11	Year 12
Last day for rescheduling of exams	Thursday 14 November (3:30pm)	
Last day for submission of overdue tasks (only for tasks where the results have not yet been published)	Friday 15 November (3:30pm)	
Last day for providing absence notes	Friday 15 November (3:30pm)	
Senior Exams	Monday 18 - Friday 22 November	
AST practice exams (compulsory for all Tertiary students)	Friday 22 November	N/A
Publication of exam results and Appeal period commences	Friday 22 November (3:25pm)	
Compulsory exam & final assessment result checks (compulsory for all students)	Monday 25 November (all classes will run in a 7-session day)	
Appeals on exams close	Friday 29 November (3:25pm)	Tuesday 26 November (3:25pm)
Unit Score Publication; Review and Appeal period commences. Compulsory student unit score check	Thursday 28 November (3:00pm to 4:00pm)	
Appeals on Unit Scores close	Thursday 5 December (3:00pm)	Monday 2 December (3:00pm)
Compulsory Course Score check	N/A	Monday 2 December (3:00-4:00pm)
Appeals on Course Scores close	N/A	Tuesday 3 December (3:00pm)
Release of ATAR	N/A	Wednesday 18 December
Collection of all Year 12 certification certificates	N/A	Wednesday 18 December (1:00-3:30pm)

- Any requests for alternate times for exams must be made in writing to Mrs Sheehan detailing the reason for the request. Requests will only be granted in extenuating circumstances.
- Students are expected to submit all assessment by the due date. If a student has a task that they have not submitted, and the results have not yet been published, they may submit the task before the beginning of the exam period. A valid attempt at a task, although submitted late, may prevent a student voiding a unit for failing to submit the required 70% of assessment. A reminder that any Year 11 student voiding Religious Studies for any reason will be required to complete a minor course in Year 12.
- Exams are compulsory, and any absences must be advised to Mrs Sheehan and Mrs Taylor before the commencement of the exam. A date for resits will be arranged as soon as is practical.
- Students will be issued with a final absence note. Any absences not explained by the end of exam week will be counted in the final decision on voiding through absences.
- After publication of the exam results, Year 11 and Year 12 students are expected to attend one lesson of each subject. This provides an opportunity for teachers to provide feedback on the exams and for students to check and seek clarification of any marking decisions. It is expected that all students attend.
- Appeals only take place after all avenues of review within the Department have been exhausted. Timeframes are strictly adhered to. Full details of the Appeals process are provided in the Senior Assessment Handbook available on the website [About Merici; College Handbooks]: <https://www.merici.act.edu.au/sites/default/files/documents/Senior-Assessment-Handbook-2018.pdf>
- Exam results are published on the Subject area noticeboards.
- Unit Scores are published online through the BSSS Student Profile. This is happening for the first time this semester.
- **Year 12 students only:** Students may wish to alter their UAC preferences (by Wednesday 18 December), in the light of their confirmed ATAR. Students may be advised early of their ATAR by emailing Mrs Taylor renee.taylor@merici.act.edu.au through their school email account requesting their score, which will then be emailed to them personally.
- **ALL Year 12 students must pick up their certificates in person.** Written authority by the student nominating a responsible adult to pick up certificates in their absence, must be sent to Mrs Taylor prior to 18 December: renee.taylor@merici.act.edu.au